**DRAFT MINUTES OF A VIRTUAL ORDINARY MEETING OF BISHOPS TACHBROOK PARISH COUNCIL ON 11TH JUNE 2020 AT 6.30PM**

**Present**: Councillors: M. Greene (Chairman), C. Brewster, R. Bullen, L. Carter, S. Deely, M. Drew, C. Herbert, K. Wellsted, County Cllr. L. Caborn (util 7.40pm), District Cllrs. A. Day (until 7.27pm) and D. Norris (until 7.40pm).

**1. Apologies for absence**

No apologies were received.

**2. Declarations of Interest**

Cllr. Deely declared a pecuniary interest in item 9(ii) and 12(iii) as a nearby landowner. Cllr. Bullen declared a pecuniary interest in item 12(ii) as a nearby landowner.

**3. Acceptance of the minutes of the previous meeting (May)**

The clerk had circulated the draft minutes prior to the meeting. Cllr. Deely proposed that they be accepted, seconded Cllr. Drew and carried unanimously. The Chairman signed the minutes.

**4. Financial Administration**

(i) Bank balances

The following bank balances were reported:

Current Account - £249,223.62

Investment Account - £63,491.19

(ii) 2019/2020 draft accounts

The clerk had circulated, prior to the meeting, draft accounts. It was noted that we were over budget on grass cutting; both Meadow and village. This was due to the need for an early cut.

(iii) Passing of following accounts for payment:

**RESOLVED: that the following accounts be approved for payment (proposed Cllr. Deely, seconded Cllr. Herbert) and carried unanimously**

Mrs. C. Hill - Clerk’s gross salary; June

 Mr. A. Gandy – grass cutting (April) - £485.00

**5. COVID -19**

Cllr. Herbert reported that the Parish Covid phone line has been quiet for the last 2 weeks.

County Cllr. Caborn said that adult social care has returned to normal operation. The County is looking at other areas that can be returned to normal. The County Council is moving carefully as they have already experienced a spike in Nuneaton. Kingsbury Water Park had to be closed because it was too busy. Warwickshire is a beacon council for track and trace in conjunction with Coventry, Solihull and West Midlands. The County has received £2 million from the Government towards Covid. The County does not have responsibility for putting schools in lockdown. Cllr. Caborn explained about the Track and Trace scams which request financial details unlike the NHS Track and Trace which doesn’t. There shouldn’t be a charge for testing. The Chairman agreed to include this in the next parish magazine article.

District Cllr. Day explained that the shielding hubs would be wound down by August.

**6. Reports from County and District Councillors**

County Cllr. Caborn reported that a consultation has just started on school transport which will run to July. Details have been posted on Facebook and on the website and a note will be placed in the magazine.

District Cllr. Norris said that the consultation on green spaces finishes at the end of this month. A reminder would be posted on Facebook. Newbold Common and Tachbrook Country Park are part of the consultation.

District Cllr. Day reported that town centres would be opening for business on Monday. The District is keen on getting the social spaces right. Discretionary business scheme has been introduced. The Leopard has been liaising with the District Council regarding getting their systems in place to enable them to open as soon as they are permitted. To encourage residents to visit town centres all car parks will be free until the start of August. The ground floors will be allocated to disabled residents. Planning Committees are working virtually. The S106 for the secondary school has been signed. The council operation is changing. Complete floors in Riverside House are being closed and won’t be reopened as they currently are. Most officers are working from home.

**7. Chairman’s Matters**

(i) To receive report

No new report.

(ii) Meadow play equipment; pre-conditions

The clerk briefly updated the meeting on the discussions she has been having with the County Ecology Department and the District Council Planning Department regarding the pre-condition placed on this application. Both departments are aware that the play equipment is scheduled to be installed week commencing 22nd June and that this matter is urgent. It was agreed that Cllr. Bullen would look at the new legislation behind this condition and liaise with the clerk.

(iii) Primary School Admissions

The Chairman reported that a number of residents have complained because their children have been refused places at the village school and yet they live very close to the school. County Cllr. Caborn said he has raised concerns with the portfolio holder and the education department. The County had suggested that the village school becomes a two entry school but he believes The Diocese objected to this. The Chairman said that he would discuss with the Vicar. Cllr. Caborn said that Heathcote Primary School is installing temporary classrooms because they haven’t finished the new building.

(iv) School bus charges

See item 6.

**8. Country Park**

(i) To agree response to consultation

Cllr. Deely reported that the consultation runs until 26th June. A draft response is posted on google drive. Councillors to respond to Cllr. Deely with any comments by 19th June. It was agreed that Cllr. Deely would incorporate comments into the document and submit. Cllr. Deely agreed to forward a copy of the draft response to District Cllr. Day.

**9. Amenities Matters**

7.09pm Cllr. Deely leaves the meeting.

(i) Land adjacent to the allotments; reported

7.11pm Cllr. Deely returns to the meeting.

(ii) Vegetation issues on Oakley Wood Road; reported

The Chairman confirmed that this has been sorted.

(iii) Grass areas on Mallory Road

District Cllr. Norris said that he is following up on this. He reported that the cars that are parked on the grass are making it difficult for the grass to be cut. It was suggested that the Parish Council ask the District Council if they could take ownership of the land. Cllr. Deely proposed that we take this forward, seconded Cllr. Bullen and carried unanimously. It was further agreed that the Chairman should draft a letter to the Chief Executive.

(iv) Oakley Meadow Site Maintenance

The Chairman reported that he has received a number of complaints from residents regarding maintenance issues on this development. The clerk has spoken to Bloor Developments who have agreed that the allotments will be transferred to the Parish Council and should not be included in the maintenance charge for residents on this development. Other maintenance issues are being addressed. It was agreed that the Chairman would write to the maintenance company requesting a virtual meeting to discuss these issues. It was further agreed that the Chairman, Cllrs. Deely and Wellsted and the clerk would be involved.

7.27pm District Cllr. Day leaves the meeting.

(vi) Gates on Meadow; disability compliant

It was noted that there is a farmer’s gate next to the kissing gate, which is not bolted, so could be used by disabled residents. Both gates go straight on to a main road which could be a safety issue for a disabled resident. Councillors agreed that this issue would be revisited when the path is continued to Oakley Wood.

**10. Technology and Digital Matters**

(i) Website update

Cllr. Brewster briefly updated the meeting. He said there will be local initiatives listed; speedwatch, neighbourhood plan and country park. The website will link into Facebook. There will be subscriptions to all the updates. Cllr. Wellsted asked if businesses advertising in the magazine could be asked if they want to be listed on the website as well? Cllr. Wellsted to raise with the magazine committee.

**11. Traffic and Road Community Safety**

(i) To receive report

Community Speedwatch is not allowed to restart yet.

(ii) Extreme speeding in our parish

Cllr. Carter reported that the Police have started their anti-speeding campaign. They have been active in our parish and he understands will continue to be. Many councillors expressed their thanks for the work the police have done on this matter.

(iii) Road works; Mallory Road and Oakley Wood Road

Cllr. Carter said that he has received a letter about these road works. It was agreed that it would have been ideal if utility companies liaised and all road works were undertaken at the same time. The County Council has not informed the Parish Council of these works but residents have been informed.

(iv) Oakley Wood Road 2 Scheme

Cllr. Carter said that he has spoken with the officers responsible for this scheme. They have been delayed because of Covid. County Cllr. Caborn said that he would speak to officers.

7.40pm County Cllr. Caborn and District Cllr. Norris leave the meeting.

**12. Planning Matters**

(i) Planning application 20/0771 – 75 Kingsley Road

Councillors agreed to raise no comments or objections.

Cllr. Bullen did not take part in this discussion.

(ii) Planning application 20/0704/LB – 12 Oakley Wood Road

No comments or objections.

7.50pm Cllr. Deely leaves the meeting.

(iii) Planning application 20/0596 – Wyslade Farm, Oakley Wood Road

No comments or objections.

7.52pm Cllr. Deely returns to the meeting.

(iv) Planning application 20/0675 – 88 Vickers Way

No comments or objections.

**13. Date of next meeting**

25th June 2020.

The Chairman closed the meeting at 8pm.