BISHOP’S TACHBROOK PARISH COUNCIL

**Clerk to the Council: Mrs Corinne Hill**

Gaydon Fields Farm, Gaydon CV35 0HF

Tel: 01926 641220 email: clerk@bishopstachbrook.com

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5th December, 2020.

Dear Councillor,

You are hereby summoned to a virtual ordinary meeting (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) of Bishops Tachbrook Parish Council on Thursday, 10th December 2020 at 7pm. A link will be sent to you separately.

Yours faithfully,

Corinne Hill

Parish Clerk

In these difficult times can we please request any resident wishing to ask a question or connect to the meeting to contact the clerk by 5pm on Wednesday, 9th December.

**AGENDA**

**1. APOLOGIES**

**2. DECLARATIONS OF INTEREST**

Members are asked to declare interests in items on the Agenda.

**3. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING (NOVEMBER)**

**4. FINANCIAL ADMINISTRATION**

(i) Bank balances

(ii) Draft 2021/22 budget

(iii) To consider the Sports and Social Club draft lease

(iv) Deed of Easement update

(v) Allotment transfer update

(vi) Allotment Tenancy Agreement

(vii) To agree to accept ‘ring fenced’ funds from the disbanded Youth Club

(viii) WCC grant applications; granted

(ix) Closure of audit

(x) Councillor vacancy

(xi) Passing of following accounts for payment:-

Mrs. C. Hill – salary (December)

Mr. A. Gandy – grass cutting - £155.00

S. Sidaway – mole control - £50.00

Freedom Nurseries Ltd. – Christmas tree - £624.00

Mr. K. Wellsted – reimbursement for Christmas sign and materials for securing bins – await invoice

Wood plc – landscape design – await invoice

PKF Littlejohn LLP – external audit fee - £480.00

**5. DISTRICT COUNCIL MATTERS**

**6. WARWICKSHIRE COUNTY COUNCIL MATTERS**

(i) To receive report

(ii) Drop kerbs on Othello Avenue, Farm Walk and Church Hill

(iii) Heathcote Primary; possible roundabout

(iv) Oakley Wood Road replacement and additional chevrons

**7. TRAFFIC AND ROAD COMMUNITY SAFETY**

(i) To receive report

(ii) Seven Acre Close update

(iii) Oakley Wood Road 2 scheme

**8. CHAIRMAN’S MATTERS**

(i) To receive report

(ii) Parish Masterplan update and MOU

(iii) Community Package/Country land update

(iv) Land for self builds update and to consider report from Cushman and Wakefield

**9. CLIMATE CHANGE GROUP**

(i) To receive report

**10. AMENITIES MATTERS**

(i) To receive report

(ii) Working Party update

(iii) New allotments update

(iv) Play area inspections update

(v) Play area signage update

(vi) BMX track grit update

(vii) Sports and Social Club landscape update

(viii) Path to Oakley Wood; to appoint consultants plus update

(ix) Parking near the St. Chad’s Centre

(x) Street naming

(xi) To agree for the storage building to be used by the Events Committee

**11. NEIGHBOURHOOD PLAN**

(i) To receive report

**12. TECHNOLOGY AND DIGITAL MATTERS**

(i) To receive report

**13. COUNTRY PARK**

(i) To receive report

**14. PLANNING MATTERS**

(i) Planning application 20/1770 – Woodland Farm, Banbury Road

(ii) Planning application 20/1564 – 46 Waterton Way

(iii) Planning application 20/1790 – land at the triangle, Lower Heathcote Farm

**15. DATE OF NEXT MEETING**

14th January 2021