BISHOP’S TACHBROOK PARISH COUNCIL

**Clerk to the Council: Mrs Corinne Hill**

Gaydon Fields Farm, Gaydon CV35 0HF

Tel: 01926 641220 email: clerk@bishopstachbrook.com

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19th June 2021

Dear Councillor,

You are hereby summoned to an Ordinary Meeting of Bishop’s Tachbrook Parish Council on Thursday, 24th June 2021 at 7.30pm at Heathcote Primary School.

Yours faithfully,

Corinne Hill

Parish Clerk

Residents are welcome to attend but please note we are limited to numbers at the School due to Covid restrictions. Please register with the clerk before 5pm on 24th June as we will require contact details.

**AGENDA**

**1. APOLOGIES**

**2. FIFTEEN MINUTE PUBLIC SESSION**

**3. DECLARATIONS OF INTEREST**

Members are asked to declare interests on items on the agenda.

**4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING (MAY)**

**5. DISTRICT COUNCIL MATTERS**

(i) To receive report

(ii) Enforcement issue on Oakley Wood Road update

(iii) Cycle paths remedial work; Warwick Gates

(iv) Bins on the new developments

(v) Mallory Road fencing

(vi) Significant vegetation grown on Oakley Wood Road

**6. COUNTY COUNCIL MATTERS**

(i) To receive report

(ii) Drop kerbs on Othello Avenue, Farm Walk and Church Hill

(iii) OWR2 scheme update

(iv) OWR chevron replacements; completed

(v) Seven Acre Close; safety audit update

**7. CHAIRMAN’S MATTERS**

(i) To receive report

(ii) Parish Masterplan update and MOU

(iii) Community Package/Country land update

(iv) To discuss the prevalence of management companies on new developments

**8. COUNTRY PARK AND SCHOOL**

(i) To receive report

**9. TRAFFIC AND ROAD COMMUNITY SAFETY**

(i) To receive report

(ii) Request for 30mph speed limit past Oakley Meadows

**10. CLIMATE CHANGE GROUP (TRACC)**

(i) To receive report

(ii) EV charging provision

**11. AMENITIES MATTERS**

(i) To receive report

(ii) New allotments update

(iii) Play area inspection reports

(iv) Play area signage update

(v) Phase II play equipment update

(vi) BMX track repairs update

(vii) Outdoor gym equipment surfacing update

(viii) Path to Oakley Wood update

(ix) Sports and Social Club driveway update

(x) Oakley Meadows; Ragwort update

**12. NEIGHBOURHOOD PLAN**

(i) To receive report

**13. TECHNOLOGY AND DIGITAL MATTERS**

(i) To receive report

**14. PLANNING APPLICATIONS**

(i) South Warwickshire Local Plan; response submitted

(ii) Planning notice 20/1973 – 17 Garrett Drive; granted

(iii) Planning application 21/0490 – 89 Kingsley Road

(iv) Planning notice 21/0065 – Keepers Cottage, Banbury Road; withdrawn

(v) Planning application 21/0542 – 10 Calpurnia Avenue

(vi) Planning application 21/0261 – 10 Tilsley Close

(vii) Planning application 21/0930 – land at the Asps

(viii) Planning application 21/0955 – land at the Asps

(ix) Planning notice 21/0168 – 2 Pittam Way; granted

**15. FINANCIAL/ADMINISTRATION**

(i) Bank balances

(ii) To consider internal auditor’s recommendations

(iii) To consider risk assessment for Heathcote Primary School

(iv) Historically incorrect precept payments from WDC; outstanding

(v) WI cake stall; 26th June

(vi) To consider additional costs for outdoor gym equipment

(vii) To consider a general reserves policy

(viii) To review funding the fencing on Mallory Road

(ix) To approve accounts for 2020/21

(x) Deed of Easement update

(xi) Allotment transfer update

(xii) Financial risk assessment update

(xiii) To consider quotes for lowering the vegetation on the Meadow overlooking Kingsley Court

(xiv) Clerk’s salary and pension payments

(xvi) To consider S137 requests

(xvii) Sports and Social Club lease; signed

(xviii) To review CIL list and prioritise projects

(xiv) Neighbourhood planning grant request; submitted

(xx) Training; understanding risk management

(xxi) To consider new portfolio for councillor

(xxii) Change of meeting date from 10th June to 24th June to consider accounting documents

(xxiii) Passing of following accounts for payment

Mrs. C. Hill – salary (June)

Mr. A. Gandy – grass cutting (May) – £594.34

WALC – training - £60.00

Fenland Leisure Products Ltd. – spring for play area gate - £231.60

Wood Group UK Ltd – consultant fees; path to Oakley Wood - £5,760.00

Community Academies Trust – hire of hall - £25.00

Whitnash Home and Garden – play area inspections – await invoice

**16. TO CONSIDER ANNUAL GOVERNANCE STATEMENT 2020/21**

**17. TO CONSIDER ACCOUNTING STATEMENTS 2020/21**

**18. DATE OF NEXT MEETING**

8th July 2021