BISHOP’S TACHBROOK PARISH COUNCIL

**Clerk to the Council: Mrs Corinne Hill**

Gaydon Fields Farm, Gaydon CV35 0HF

Tel: 01926 641220 email: clerk@bishopstachbrook.com

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 23rd April, 2022.

Dear Councillor,

You are hereby summoned to an Ordinary Meeting of Bishop’s Tachbrook Parish Council on Thursday, 28th April 2022 at 7.30pm at Heathcote Primary School.

Yours faithfully,

Corinne Hill

Parish Clerk

**AGENDA**

**1. APOLOGIES**

**2. FIFTEEN MINUTE PUBLIC SESSION**

**3. DECLARATIONS OF INTEREST**

Members are asked to declare interests on items on the agenda.

**4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING (MARCH)**

**5. PLANNING MATTERS**

(i) Planning application 21/1801 – land at Chesterton Fields Farm, Fosse Way; to consider updated response based on additional reports/correspondence

(ii) Planning notice 22/0073 – 3 Overberry Orchard; withdrawn

(iii) Planning appeal 21/1966 – 46 Peabody Way

(iv) Planning notice 22/0156 – Asps Farm, Banbury Road; granted

(v) Planning notice – Squab Hall Farm, Harbury Lane; granted

(vi) Planning application 22/0396 – 22 Commander Close

(vii) Planning application 22/0484 – Country Park

(viii) Planning application 22/0571 – 9 Launce Grove

(ix) Planning notice 22/0234 – land at the triangle, Lower Heathcote Farm; granted

**6. WARWICK DISTRICT COUNCIL MATTERS**

(i) To receive report

 (ii) Merger with SDC - update

**7. CHAIR MATTERS**

(i) To receive report

 (ii) Meeting with the Leader of the County Council re. schools

 (iii) Path to Oakley Wood update

 (iv) To discuss and approve clerk’s appraisal

 (v) To agree clerk’s pay award for year 2023

**8. SCHOOL**

(i) To receive report

**9. COUNTRY PARK**

(i) To receive report

 (ii) To approve legal fee quote and consider advice

**10. TRAFFIC AND ROAD COMMUNITY SAFETY**

(i) To receive report

 (ii) Heathcote School safety update

 (iii) 20mph scheme

 (iv) Drop kerbs; Othello Avenue and Farm Walk

**11. TECHNOLOGY AND DIGITAL MATTERS**

(i) To receive report

**12. HEALTH AND WELLBEING**

(i) To receive report

**13. CLIMATE CHANGE GROUP (TRACC)**

(i) To receive report

 (ii) Tree planting plan update

 (iii) Climate change incentives

 (iv) Brickyard Barn solar farm wildflower area

**14. AMENITIES MATTERS**

(i) To receive report

 (ii) Community facilities

 (iii) Annual inspection reports; minor repairs update

 (iv) BMX track; bin ordered plus notice

 (v) Play area signage; ordered

 (vi) Outdoor gym equipment surfacing update

 (vii) Sports and Social Club car park; to consider draft tender

 (viii) Play area toilets; await response from S&SC

 (ix) Storage building specification for alarm, solar panel plus electricity

 (x) Queen’s Platinum Jubilee update

 (xi) Tree inspection; update

 (xii) To consider street names/theme for the Asps

 (xiii) Storage facilities update

 (xiv) To consider additional areas to include in a green maintenance schedule

 (xv) Working party

 (xvi) To consider approving a memorial bench on the Meadow

 (xvii) Allotments update

 (xviii) Request for use of Village Green on 16th July

 (xix) Tree replacements on Oakley Meadow

 (xx) Bins and services on unadopted roads

 (xxi) To consider how marquee can be used in the coming year

**15. FINANCIAL/ADMINISTRATION**

(i) Bank balances

 (ii) To consider approving the Deed of Easement

 (iii) Allotments transfer

 (iv) Sports and Social Club lease update

(v) Pension contributions schedule

 (vi) To review the assets register

 (vii) To consider the annual insurance

 (viii) To consider signing Higgs LLP engagement letter

 (ix) To appoint an internal auditor

 (x) Draft 2021/22 accounts

 (xi) Neighbourhood Plan grant final report submitted

 (xii) End of year tax form submitted

 (xiii) To consider a response to NALC; smaller councils committee

 (xiv) Training feedback; Code of Conduct, Policies, Climate Change

(xv) Passing of following accounts for payment:

 Clerk’s salary (April)

 Mr. D. Herbert – play area inspections – await invoice

 Mrs. C. Hill – expenses (Jan-Mar) – await invoice

 Mr. A. Gandy – grass maintenance - £330.00

 Your Mum UX Ltd – website domain renewal fee - £16.67

 WALC – annual subscription – £1087.80

 WALC – training (Drew and Hill) - £72.00

 BHIB – annual insurance - £1120.93

 Lodders Solicitors LLP – legal advice - £1,429.80

 Wood Group UK Ltd – Path to OWR - £5,760.00

 Wood Group UK Ltd – Path to OWR stage 2 - £9,600.00

 Wood Group UK Ltd – S&SC car park - £3,600.00

 S. Sidaway – mole control - £100.00

 Community Academies Trust – hire of hall - £30.00

**16. DATE OF NEXT MEETING**

12th May Annual Parish Assembly followed by Annual Meeting.