BISHOP’S TACHBROOK PARISH COUNCIL

**Clerk to the Council: Mrs Corinne Hill**

Gaydon Fields Farm, Gaydon CV35 0HF

Tel: 01926 641220 email: clerk@bishopstachbrook.com

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 7th May, 2022.

Dear Councillor,

You are hereby summoned to the Annual Meeting of Bishops Tachbrook Parish Council on Thursday, 12th May 2022 at 7.30pm or immediately after the Annual Parish Assembly at St. Chad’s Centre

Yours faithfully,

Corinne Hill

Parish Clerk

**AGENDA**

**1. APPOINTMENT OF CHAIR**

**2. APOLOGIES**

**3. APPOINTMENT OF VICE CHAIR AND FINANCIAL OFFICER**

**4. FIFTEEN MINUTE PUBLIC SESSION**

**5. DECLARATIONS OF INTEREST**

Members are asked to declare interests in items on the Agenda.

**6. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING**

 **(APRIL)**

**7. PLANNING MATTERS**

(i) Planning application 22/0484 – Country Park; response submitted

 (ii) Planning notice 22/0396 – 22 Commander Close; granted

 (iii) Planning application 22/0550 – Squab Hall Farm, Harbury Lane

**8. WARWICKSHIRE COUNTY COUNCIL MATTERS**

(i) To receive report

 (ii) Heathcote School safety update

 (iii) 20mph scheme

 (iv) Drop kerbs; Othello Avenue and Farm Walk

 (v) Oakley Wood Road – green maintenance

**9. CHAIR MATTERS**

(i) To receive report

**10. SCHOOL**

(i) To receive report

**11. COUNTRY PARK**

(i) To receive report

**12. TECHNOLOGY AND DIGITAL MATTERS**

(i) To receive report

**13. HEALTH AND WELLBEING**

(i) To receive report

**14. CLIMATE CHANGE GROUP (TRACC)**

(i) To receive report

 (ii) Tree planting plan update

 (iii) Climate change incentives

 (iv) Brickyard Barn solar farm wildflower area; letter sent

**15. TRAFFIC AND ROAD COMMUNITY SAFETY**

(i) To receive report

**16. AMENITIES MATTERS**

(i) To receive report

 (ii) Community facilities

 (iii) Annual inspection reports; minor repairs update

 (iv) Play area signage; update

 (v) Play area toilets; await response from S&SC

 (vi) Storage building specification for alarm, solar panel plus electricity

 (vii) Tree works; quotes requested

 (viii) Storage facilities update

 (ix) To consider additional areas to include in a green maintenance schedule

(x) Working Party update

 (xi) Allotments update

 (xii) Tree replacements on Oakley Meadow; requested submitted

 (xiii) Bins and services on unadopted roads

 (xiv) Request from WI for use of village green on 3rd September

 (xv) Request from Events Group for use of Meadow on 9th July

**17. FINANCIAL/ADMINISTRATION**

(i) Bank balances

 (ii) To consider approving the Deed of Easement

 (iii) To consider approving the transfer of the allotments

 (iv) Sports and Social Club lease update

 (v) Pension contribution schedule update

 (vi) To adopt revised Standing Orders

 (vii) To review Financial Regulations

 (viii) To review bank signatories

 (ix) To review asset register

 (x) To review standing orders payments

 (xi) To review areas of focus and councillor responsibilities

 (xii) To consider our representation on the St. Chad’s Centre Trust

 (xiii) To consider reappointing councillors to external committees

 (xiv) To review the general reserves policy

(xv) To review compliance with existing laws: data protection, human rights, health and safety, equal opportunities, discrimination/disability, employment and PAYE

(xvi) On-line banking update

 (xvii) Passing of following accounts for payment:

 Clerk’s salary (May)

 Mrs. C. Hill – expenses (Jan-Mar) - £154.86
 Mr. D. Herbert – play area inspections – await invoice

 Mr. A. Gandy – grass maintenance (April) - £475.00

 Post Office Ltd – emptying of 2 bins on the Meadow – £604.15

 Melt Creative Ltd – support packages – await invoices

 Mr. M. Hicks – tree inspection – await invoice

 Farm Services Ltd – allotments water system - £7990.50

 CPRE – annual subscription - £36.00

**18. DATE OF NEXT MEETING**

9th June, 2022