BISHOP’S TACHBROOK PARISH COUNCIL

**Clerk to the Council: Mrs Corinne Hill**

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Tel: 01926 641220 email: clerk@bishopstachbrook.com

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24th September, 2022.

Dear Councillor,

You are hereby summoned to an ordinary meeting of Bishop’s Tachbrook Parish Council on Thursday, 29th September 2022 at 7.30pm.

Yours faithfully,

Corinne Hill

Parish Clerk

**AGENDA**

**1. APOLOGIES**

**2. FIFTEEN MINUTE PUBLIC SESSION**

**3. DECLARATIONS OF INTEREST**

Members are asked to declare interests in items on the agenda.

**4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING (JULY)**

**5. PLANNING MATTERS**

(i) Correspondence regarding planning application 21/2144 Chapel Hill Farm and to consider withdrawal of objection

(ii) Planning application 22/1215 – 55 Touchstone Road

(iii) Planning application 22/1295 – 15 De Stretford Drive

(iv) Planning notice 22/0983 – Lower Heathcote Nursery, Vickers Way

(v) Planning application 22/1250 – Oakley Grove School, Land at Oakley Wood Road

(vi) Planning application 22/1159 – Unit 4, Lower Heathcote Square, Vickers Way

(vii) Planning notice 22/0673 – 12 Farm Walk; refused

(viii) Planning notice 22/0850 – 3 Launce Grove; granted

(ix) Planning notice 21/0955 – land at The Asps (reserved matters); approved

(x) Planning notice 21/0930 – land at The Asps (reserved matters); approved

(xi) Planning application 22/1065 – 19 Underhill Way

(xii) Planning notice 22/0062 – Unit 2, Lower Heathcote, Vickers Way; granted

(xiii) Planning notice 22/0824 – 3 Orsino Close; granted

(xiv) The Grove, Oakley Wood Road update

(xv) Planning application 22/1104 – land off Harbury Lane and Oakley Wood Road

(xvi) Planning application 22/0484 – Country Park

(xvii) Planning application 22/1503 – 77 Vickers Way

**6. WARWICK DISTRICT COUNCIL MATTERS**

(i) To receive report

(ii) Settlement Design Consultations Analysis; Bishop’s Tachbrook, Whitnash, Leamington; to agree a response

**7. CHAIR MATTERS**

(i) To receive report

(ii) Development proposals Banbury Road

(iii) Community Policing

(iv) School bid update

(v) Footpath to Oakley Wood Road update

(vi) Management companies update following receipt of legal advice

(vii) Levelling up in Warwickshire; attendee

(viii) Sewage issues; Church Hill and Oakley Wood Road

(ix) Knife found in meadow play area

**8. SCHOOL**

(i) To receive report

**9. COUNTRY PARK**

(i) To receive report

(ii) Memorandum of understanding - update

**10. TECHNOLOGY AND DIGITAL MATTERS**

(i) To receive report

**11. NEIGHBOURHOOD PLAN**

(i) HNS update

**12. TRAFFIC AND ROAD COMMUNITY SAFETY**

(i) To receive report

(ii) Seven Acre Close correspondence and signage

(iii) Harbury Lane active travel connections update

**13. CLIMATE CHANGE GROUP (TRACC)**

(i) To receive report

(ii) Tree planting plan

**14. AMENITIES MATTERS**

(i) To receive report

(ii) Car Park on the Meadow update

(iii) Magazine update

(iv) Annual inspection reports; update

(v) Play area signage installed

(vi) To consider quotes for tree work

(vii) Planning application for tree work in the conservation area update

(viii) Storage facilities update

(ix) To consider additional areas to include in a green maintenance schedule; entrances to S&SC and Oakley Meadows instructed

(x) Working Party update

(xi) BMX track update

(xii) Allotment; removal of shed

(xiii) Meadow fence

(xiv) S&SC entrance; to consider a single sided replacement noticeboard for the byelaws

(xv) S&SC bench update

**15. FINANCIAL/ADMINISTRATION**

(i) Bank balances

(ii) Bank reconciliation

(iii) Deed of Easement update

(iv) Transfer of allotments: to approve signing of transfer deed

(v) Councillor vacancy; to appoint interview panel

(vi) Training; income and expenditure

(vii) Pension contribution schedule update

(viii) On-line banking update

(ix) Community Investment Fund update

(x) Storage of records

(xi) St. Chad’s Trust; resignation of trustee

(xii) External auditor’s comments plus close of audit

(xiii) Passing of following accounts for payment:

Clerk’s salary (August and September)

Mr. D. Herbert – play area inspection reports – await invoice

Mr. A. Gandy – grass maintenance - £494.45

Lmc Carpentry and Maintenance – S&SC entrance - £475.00

Lmc Carpentry and Maintenance – Oakley Meadows entrance - £200.00

TonyG – play area signage - £3,424.80

WALC – training (clerk) - £36.00

Melt Creative Ltd. – website - £90.00

PFK Littlejohn LLP – external audit fee - £1,560.00

Information Commissioners Office – data protection fee - £40.00

**16. DATE OF NEXT MEETING**

13th October 2022.