BISHOP’S TACHBROOK PARISH COUNCIL

**Clerk to the Council: Mrs Corinne Hill**

Gaydon Fields Farm, Gaydon CV35 0HF

Tel: 01926 641220 email: clerk@bishopstachbrook.com

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5th November, 2022

Dear Councillor,

You are hereby summoned to an ordinary meeting of Bishop’s Tachbrook Parish Council on Thursday, 10th November 2022 at 7.30pm at St. Chad’s Centre

Yours faithfully,

Corinne Hill

Parish Clerk

**AGENDA**

**1. APOLOGIES**

**2. AMY SPENCER, CATCHMENT LEAD, SEVERN TRENT WATER**

**3. FIFTEEN MINUTE PUBLIC SESSION**

**4. DECLARATIONS OF INTEREST**

Members are asked to declare interests in items on the agenda.

**5. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING (OCTOBER)**

**6. PLANNING MATTERS**

(i) Planning application 22/1250 – Oakley Grove School, Land at Oakley Wood Road; to consider representation at the Planning Committee Meeting on 15th November

(ii) Planning application 20/0878 (discharge of conditions) – Lower Heathcote, Local Centre, Vickers Way, Harbury Road

(iii) Planning application 22/1610 – Asps Farm, Banbury Road

(iv) Planning application 22/1620 – Asps Farm, Banbury Road

(v) Planning application 20/1642 (discharge of conditions) – Asps Farm, Banbury Road

(vi) Guide Dogs; site meeting update

(vii) 22/1527/LB – Wiggerland Wood Farm, Banbury Road

(viii) 22/1456 – Asps Farm, Banbury Road; no response from County Highways to our concern. Officer has advised considering a further response.

(ix) Enforcement action at The Grove

(x) Planning notice 22/1295 – 15 De Stretford Drive; approved

(xi) Planning application 21/2144 - Chapel Hill Farm update and to agree a response

(xii) Planning notice 22/1159 – Unit 4, Lower Heathcote Square, Vickers Way; granted

**7. COUNTY AND DISTRICT COUNCIL MATTERS**

(i) To receive report

(ii) Footpath to Oakley Wood update

**8. CHAIR MATTERS**

(i) To receive report

(ii) Community Policing update

(iii) Solar panels on community buildings update

(iv) Management Companies update

**9. SCHOOL**

(i) To receive report

**10. COUNTRY PARK**

(i) To receive report

(ii) Memorandum of Understanding update

(iii) Update on developer road usage/closures

**11. TRAFFIC AND ROAD COMMUNITY SAFETY**

(i) To receive report

(ii) Severn Acre Close update

**12. CLIMATE CHANGE GROUP (TRACC)**

(i) To receive report

**13. TECHNOLOGY AND DIGITAL MATTERS**

(i) To receive report

**14. NEIGHBOURHOOD DEVELOPMENT PLAN**

(i) HNS update and to appoint a leaflet distributor

**15. AMENITIES MATTERS**

(i) To receive report

(ii) Car park on the Meadow update

(iii) Magazine update

(iv) Play area inspection reports

(v) Storage facilities update

(vi) Grass maintenance contract update

(vii) BMX track update

(viii) Allotment; removal of a shed

(ix) Meadow fence update

(x) S&SC entrance

(xi) Working Party update

(xii) Kingsley Road vegetation

(xiii) Fireworks/bonfire feedback

**16. FINANCIAL/ADMINISTRATION**

(i) Bank balances

(ii) Bank reconciliation

(iii) Draft budget

(iv) Deed of Easement update

(v) Transfer of allotments update

(vi) On-line banking update

(vii) Internal auditor training course

(viii) To consider portfolios

(ix) National salary review update

(x) To note allotment rent rise in line with October’s CPI

(xi) Passing of following accounts for payment

Clerk’s salary

Clerk’s expenses – await invoice

Mr. D. Herbert – play area inspections – £200.00

Mr. A. Gandy – grass maintenance plus fencing - £685.00

Melt Creative Ltd. – website - £80.00

HNS distribution costs – approximately £600.00

Lodders Solicitors LLP – legal advice on transfer of allotments and deed of easement – await invoice

WALC – internal audit training - £55.00

**17. DATE OF NEXT MEETING**

8th December 2022 (to agree start date)