BISHOP’S TACHBROOK PARISH COUNCIL

**Clerk to the Council: Mrs Corinne Hill**

Gaydon Fields Farm, Gaydon CV35 0HF

Tel: 01926 641220 email: clerk@bishopstachbrook.com

**­­­­­­­­­­­­­­­­­**

 4th March, 2023.

Dear Councillor,

You are hereby summoned to an ordinary meeting of Bishop’s Tachbrook Parish Council on Thursday, 9th March 2023 at 7.30pm at St. Chad’s Centre.

Yours faithfully,

Corinne Hill

Parish Clerk

**AGENDA**

**1. APOLOGIES**

**2. SCOTT TOMPKINS, COUNTY HIGHWAYS, MARK EVERSHED RE: OAKLEY GROVE SCHOOL WORKS AND GRAHAM STANLEY RE: PARKING BAYS**

**3. FIFTEEN MINUTE PUBLIC SESSION**

**4. DECLARATIONS OF INTEREST**

**5. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING**

**6. PLANNING MATTERS**

(i) Planning application 23/0187/TCA – Village Green

 (ii) Planning application 23/0240 – 8 Hassall Close

 (iii) Planning application 23/0117 – Tollgate House, Banbury Road

 (iv) Planning application 23/0178 – Middle Farm, Oakley Wood Road

 (v) Planning notice 22/0213 – 7 Touchstone Road; withdrawn

**7. COUNTY AND DISTRICT COUNCIL MATTERS**

(i) To receive reports

 (ii) Footpath to Oakley Wood; to consider WDC officer assistance

 (iii) SWLP Issues and Option Consultation; to agree a response

 (iv) Seven Acre Close/Anchitel Green play area and access update

 (v) Severn Trent planning application

 (vi) Mallory Road minor road works

 (vii) School transport; Oakley Grove pupils attending Myton School

 (viii) Harbury Lane traffic calming

 (ix) Management companies

 (x) Verges on Kingsley Road

**8. CHAIR MATTERS**

(i) To receive report

 (ii) School solar panels update

**9. COUNTRY PARK**

(i) To receive report

 (ii) Memorandum of Understanding update

**10. NEIGHBOURHOOD DEVELOPMENT PLAN**

(i) To consider the Housing Needs Survey Report

**11. TRAFFIC AND ROAD COMMUNITY SAFETY**

(i) To receive report

 (ii) Roadworks associated with Oakley School

**12. SCHOOL MATTERS**

(i) To receive report

**13. CLIMATE CHANGE GROUP (TRACC)**

(i) To receive report

(ii) Tree planting scheme update

 (iii) WCC Sustainable Futures Focus Group update

 (iv) Bullen Building solar panels; site survey by the end of March

**14. TECHNOLOGY AND DIGITAL MATTERS**

(i) To receive report

**15. AMENITIES MATTERS**

(i) To receive report

 (ii) Car Park on the Meadow; to consider WDC officer assistance

 (iii) Magazine; to consider draft articles of association

 (iv) Play area inspection reports update

 (v) Storage facilities; garage 10 returned to WDC

 (vi) Meadow driveway; to consider costs of new noticeboard

 (vii) Allotments; removal of a shed update

 (viii) Tree maintenance work; tree surgeon to be instructed

 (ix) Working Party update

 (x) New allotments; work requested

 (xi) To consider permitting a bench on St. Chad’s Green; await meeting

 (xiv) King Charles III Coronation update

 (xv) WI request for cake stall on Village Green on 20th May

 (xvi) To consider wording for plaque on bench in play area

 (xv) Jubilee Tree update

 (xvi) Play area on Seven Acre Close/Anchitel Green

**16. FINANCIAL ADMINISTRATION**

(i) Bank balances

 (ii) Deed of Easement update

(iii) To consider financial risk assessment

 (iv) On-line banking update

 (v) To consider investment advice

 (vi) Elections

 (vii) Police attendance at Parish Council meeting; no response

 (viii) Annual Parish Assembly; to agree a date

 (ix) To consider allotment tenancy agreement

 (x) Play area inspection training postponed

 (xi) Pensions Regulator – redeclaration submitted

 (xii) St. Chad’s Centre trustee

 (xiii) Passing of following accounts for payment:

 Clerk’s salary

 Mr. D. Herbert – play area inspection - £200.00

 Melt Creative Ltd – website - £90.00

 Mr. S. Sidaway – removal of moles – await invoice

 Lodders Solicitors LLP – finalising allotments transfer - £1920.00

 Mr. C. Brewster – reimbursement for website domain - £16.67

 Mrs. C. Hill – expenses (Dec-Mar) – £309.21

 Post Office Ltd. – final invoice for rental of garage – await invoice.

Bishop’s Tachbrook Parent Teacher’s Association – S137 funding - £15,000.00

 Freedom Nurseries Ltd. – fruit and oak trees - £369.92

 Mr. D. Herbert – additional work – await invoice

**17. DATE OF NEXT MEETING**

Thursday, 13th April 2023.