BISHOP’S TACHBROOK PARISH COUNCIL

**Clerk to the Council: Mrs Corinne Hill**

Gaydon Fields Farm, Gaydon CV35 0HF

Tel: 01926 641220 email: clerk@bishopstachbrook.com

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3rd June, 2023.

Dear Councillor,

You are hereby summoned to an ordinary meeting of Bishop’s Tachbrook Parish Council on Thursday, 8th June 2023 at 7.30pm at Heathcote Primary School

Yours faithfully,

Corinne Hill

Parish Clerk

**AGENDA**

**1. APOLOGIES**

**2. ALISON KENNEDY, PRINCIPAL TRANSPORT PLANNER, WCC RE. HARBURY LANE ACTIVE TRAVEL CONNECTIONS**

**3. FIFTEEN MINUTE PUBLIC SESSION**

**4. DECLARATIONS OF INTEREST**

**5. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING (MAY)**

**6. COUNTY AND DISTRICT COUNCIL MATTERS**

(i) To receive reports

(ii) Path to Oakley Wood

**7. CHAIR MATTERS**

(i) To receive report

**8. CLIMATE CHANGE GROUP**

(i) To receive report

**9. TECHNOLOGY AND DIGITAL MATTERS**

(i) To receive report

**10. COUNTRY PARK**

(i) To receive report

**11. TRAFFIC AND ROAD COMMUNITY SAFETY**

(i) To receive report

(ii) Oakley School update

(iii) Footbridge update

**12. MANAGEMENT COMPANIES**

(i) To receive report

**13. AMENITIES MATTERS**

(i) To note report

(ii) Car park on the Meadow update

(iii) Magazine; draft articles update

(iv) Working party update

(v) Request from the Events Group for use of the Meadow on 8th July

(vi) Communications with Police

**14. PLANNING MATTERS**

(i) Planning applications 22/1620 and 22/1610 – Asps Farm; to consider response from planning officer

(ii) Planning application 23/0661 – 7 Touchstone Road

(iii) Planning application 23/0723 – Barn, Middle Farm, Oakley Wood Road

**15. FINANCIAL/ADMINISTRATION**

(i) Bank balances

(ii) To consider internal auditor’s recommendations

(iii) Accounts to year end 31st March 2023

(iv) To review the general reserves policy

(v) To agree quote for securing the Meadow

(vi) Passing of following accounts for payment:

Clerk’s salary (June)

Mr. D. Herbert – play area inspections – £400.00

Melt Creative Ltd. – website - £90.00

Mr. D. Herbert – Reinstating posts on the Meadow - £180.00

Mr. D. Herbert – Meadow entrance tidy-up - £125.00

Mr. A. Gandy – grass cutting (May) – await invoice

Mr. D. Herbert – new allotments - £125.00

Post Office Ltd – Meadow clean-up - £536.40

NSALG – membership - £66.00

Accounting Data Services Ltd. – internal audit – £360.00

Mrs. Hill – clerk’s expenses (Apr-Jun) – £176.32

Higgs LLP Solicitors Office Account – legal advice MOU - £2053.80

Community Academies Trust – hire of hall – await invoice

**16. TO CONSIDER ANNUAL GOVERNANCE STATEMENT 22/23**

**17. TO CONSIDER ACCOUNTING STATEMENTS 22/23**

**18. DATE OF NEXT MEETING**

13th July 2023