BISHOP’S TACHBROOK PARISH COUNCIL

**Clerk to the Council: Mrs Corinne Hill**

Gaydon Fields Farm, Gaydon CV35 0HF

Tel: 01926 641220 email: clerk@bishopstachbrook.com

**­­­­­­­­­­­­­­­­­**

 8th December 2023

Dear Councillor,

You are hereby summoned to an ordinary meeting of Bishop’s Tachbrook Parish Council on Thursday, 14th December 2023 at 7pm at St. Chad’s Centre.

Yours faithfully,

Corinne Hill

Parish Clerk

**AGENDA**

**1. APOLOGIES**

**2. PUBLIC SESSION**

**3. DECLARATIONS OF INTEREST**

**4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING (NOVEMBER)**

**5. COUNTY AND DISTRICT COUNCIL MATTERS**

(i) To receive reports

 (ii) Parking areas; Kingsley Road, Commander Close and Millway Drive update

 (iii) Seven Acre Close play area update

 (iv) Path to Oakley Wood; to review draft specification

 (v) Footbridge update

 (vi) Heathcote Primary School; provision for additional cycle racks

 (vii) Vickers Way improvements; update

 (viii) Heathcote Primary School; road safety concerns

 (ix) To consider street names for The Asps development

(x) Pedestrian access requirements for the opening of the new school update

(xi) Weedkiller reduction trials

**6. CHAIR MATTERS**

(i) To receive report

**7. TRAFFIC AND ROAD COMMUNITY SAFETY**

(i) To receive report

 (ii) Oakley School update

(iii) Harbury Lane active travel connections consultations plus OWR/Harbury Lane speed reduction; update

(iv) Sign repairs/removal – Oakley Wood Road

**8. COUNTRY PARK**

(i) To receive report

**9. SCHOOL**

(i) To receive report

**10. TECHNOLOGY AND DIGITAL MATTERS**

(i) To receive report

 (ii) Increasing community engagement update

**11. CLIMATE CHANGE**

(i) To receive report

(ii) Recycling Scheme update

**12. MANAGEMENT COMPANIES**

(i) To receive report

 (ii) Tree update

(iii) Maintenance of land adjacent to allotments

**13. AMENITIES MATTERS**

(i) To note report

 (ii) Car park on the Meadow update

 (iii) Magazine; draft articles update

 (iv) Working party update

 (v) Communications with Police

 (vi) Oakley Meadows allotments update

 (vii) Tree work update

 (viii) Village Green; request for Carols on the Green

(ix) To consider a request from the Club for tree trunks/trees to secure the car park/Meadow boundary

**14. PLANNING MATTERS**

(i) The Asps planning application update

 (ii) Appeal notice for land at Squab Hall Farm (23/0768)

 (iii) Planning notice 23/1365 – 16 Oak Court; granted

 (iv) Planning notice 23/1206 – 18 Shylock Grove; granted

 (v) Planning notice 23/1408 – 24 Penfold Close; granted

 (vi) Planning application 23/1557 – 10 Antrobus Gardens

(vii) Planning notice 23/1405 (variation) – Barn, Middle Barn, Oakley Wood Road; granted

(viii) Planning application 23/1572 – 21 Oakley Wood Road

 (ix) Planning notice 23/1417 – 64 Holt Avenue; granted

 (x) S211 notice granted for Ash tree on Village Green

**15. FINANCIAL/ADMINISTRATION**

(i) Bank balances

 (ii) To note draft budget and set a deadline for any final requests

(iii) Meadow allotments; to consider special circumstance requests and to consider correspondence

(iv) Request from PCC for funding towards the churchyard wall

(v) To consider and adopt new pay scales for the clerk retrospective to 1st April 2023

 (vi) Passing of following accounts for payment

 Clerk’s salary (November)

 Mr. D. Herbert – play area inspections – await invoice

 Melt Creative Ltd. – website - £90.00

 Mr. S.J. Cox – repairs to driveway lighting - £990.00

 Element Tree Care Ltd. – parish maintenance - £1512.00

 Element Tree Care Ltd. – fell Ash tree on green - £1500.00

 BT Brownies – S137 - £500.00

 BT Rainbows – S137 - £500.00

 Mrs. C. Hill – expenses (Oct-Dec) – await invoice

 Mr. A. Gandy – grass maintenance - £140.00

**16. DATE OF NEXT MEETING**

Thursday, 11th January 2024