BISHOP’S TACHBROOK PARISH COUNCIL

**Clerk to the Council: Mrs Corinne Hill**

Gaydon Fields Farm, Gaydon CV35 0HF

Tel: 01926 641220 email: clerk@bishopstachbrook.com

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2nd February 2024

Dear Councillor,

You are hereby summoned to an ordinary meeting of Bishop’s Tachbrook Parish Council on Thursday, 8th February 2024 at 7.30pm at St. Chad’s Centre.

Yours faithfully,

Corinne Hill

Parish Clerk

**AGENDA**

**1. APOLOGIES**

**2. PUBLIC SESSION**

**3. DECLARATIONS OF INTEREST**

**4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING (JANUARY)**

**5. TRAFFIC AND ROAD COMMUNITY SAFETY**

(i) To consider how we can make our Parish a safer place for pedestrians, cyclists and car users

 (ii) Oakley School road works update

(iii) Harbury Lane active travel connections consultations plus OWR/Harbury Lane speed reduction; update

(iv) Sign repairs/removal – Oakley Wood Road

(v) Vickers Way improvements; update

 (vi) Heathcote Primary School; road safety concerns update

 (vii) Pedestrian access requirements for the opening of the new school update

(viii) Additional Parking areas; Kingsley Road and Millway Drive update

 (ix) Harbury Lane drop kerb update

 (x) Path to Oakley Wood update

 (xi) Footbridge update

**6. COUNTY AND DISTRICT COUNCIL MATTERS**

(i) To receive reports

 (ii) The Asps; maintenance of local green spaces update

 (iii) Country Park - update

**7. CHAIR MATTERS**

(i) To receive report

(ii) Local plan: to consider drafting a letter to developers/planners, who have submitted sites, to assess as a consultee whether the site complies with the neighbourhood plan and the local infrastructure concerns in advance of the public consultation

**8. SCHOOL**

(i) To receive report

 (ii) Site visit

**9. CLIMATE CHANGE**

(i) To receive report

(ii) Recycling Scheme update

 (iii) Bullen Building; solar panels update

**10. MANAGEMENT COMPANIES**

(i) To receive report

**11. TECHNOLOGY AND DIGITAL MATTERS**

(i) To receive report

 (ii) Increasing community engagement update

**12. AMENITIES MATTERS**

(i) To note report

 (ii) Car park on the Meadow update

 (iii) Magazine; draft articles update

 (iv) Working party update

 (v) Communications with Police

**13. PLANNING MATTERS**

(i) The Asps planning application update

(ii) Planning application 23/1842 and 23/1843/LB – The Grove, Oakley Wood Road

 (iii) Cubbington NP

(iv) Planning notice 23/0991/LB – Wiggerland Wood Farm, Banbury Road; granted

 (v) Planning application 23/1805 (variation of condition 1) – The Asps

**14. TO CONSIDER 2024/25 BUDGET**

**15. TO CONSIDER RESPONSE FROM THE DISTRICT COUNCIL IN RESPECT OF THE 2024/25 TAX BASE AND, IF POSSIBLE, AGREE 2024/25 PRECEPT**

**16. FINANCIAL/ADMINISTRATION**

(i) Bank balances

 (ii) Deed of Easement update

 (iii) To consider quote for cycle racks

 (iv) Passing of following accounts for payment

 Clerk’s salary (February)

 Mr. D. Herbert – play area inspections – await invoice

 Melt Creative Ltd. – website - £90.00

 Haystoun Construction Ltd. – car park - £17,441.81

 Haystoun Construction Ltd. – car park – £37,449.53

 WSP UK Ltd. – car park consultation - £564.60

 WSP UK Ltd. – car park consultation - £564.60

 LM Trees – removal of stumps - £600.00

 Mr. A. Gandy – repairs to flail mower – await invoice

 WSP UK Ltd. – car park consultation - £1,368.00

 Cadman Printers Ltd. – converting of tenders - £30.00

Mr. C. Brewster – reimbursement for purchase of QR code badges – await invoice

Plumber – allotments water leak – await invoice

**17. DATE OF NEXT MEETING**

 14th March 2024