BISHOP’S TACHBROOK PARISH COUNCIL

**Clerk to the Council: Mrs Corinne Hill**

Gaydon Fields Farm, Gaydon CV35 0HF

Tel: 01926 641220 email: clerk@bishopstachbrook.com

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9th March 2024

Dear Councillor,

You are hereby summoned to an ordinary meeting of Bishop’s Tachbrook Parish Council on Thursday, 14th March 2024 at 7.30pm at St. Chad’s Centre.

Yours faithfully,

Corinne Hill

Parish Clerk

**AGENDA**

**1. APOLOGIES**

**2. PUBLIC SESSION**

**3. DECLARATIONS OF INTEREST**

**4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING (FEBRUARY)**

**5. COUNTY AND DISTRICT COUNCIL MATTERS**

(i) To receive reports

 (ii) Vickers Way improvements; update

 (iii) Heathcote Primary School; road safety concerns update

 (iv) Pedestrian access requirements for the opening of the new school update

(v) Additional Parking areas; Kingsley Road and Millway Drive update

 (vi) Path to Oakley Wood update

 (vii) Footbridge update

 (viii) The Asps; maintenance of local green spaces update

 (ix) Replacement of dead trees on Oakley Meadows verges

 (x) Safe route to Oakley School update

 (xi) Community access to facilities at Oakley School

 (xii) Update in respect of funds due for misallocated Parish Precept

**6. CHAIR MATTERS**

(i) To receive report

(ii) Local plan update

(iii) Engaging with newer parts of the Parish - update

**7. COUNTRY PARK**

(i) To receive report

**8. SCHOOL**

(i) To receive report

 (ii) Site visit

**9. TRAFFIC AND ROAD COMMUNITY SAFETY**

(i) To receive report

 (ii) Oakley School update

(iii) Harbury Lane active travel connections consultations plus OWR/Harbury Lane speed reduction; update

(iv) Signage removal; requested

**10. CLIMATE CHANGE**

(i) To receive report

(ii) Recycling Scheme update

 (iii) Bullen Building; solar panels update

**11. MANAGEMENT COMPANIES**

(i) To receive report

**12. TECHNOLOGY AND DIGITAL MATTERS**

(i) To receive report

 (ii) Increasing community engagement update

**13. AMENITIES MATTERS**

(i) To note report

 (ii) Car park on the Meadow update

 (iii) Magazine; draft articles update

 (iv) Working party update

 (v) Communications with Police

 (vi) Play area; to install a communications board

 (vii) To consider permitting Tachfest on the Meadow on 6th July

 (viii) Oakley Meadows allotments; requests from meeting

**14. PLANNING MATTERS**

(i) The Asps planning application update

(ii) Planning application 24/0117 – land south of The Grove, Oakley Wood Road

(iii) Appeal decision: land at Squab Hall Farm; upheld

(iv) Planning application 24/0159 – 88 Kingsley Road

(v) Planning notice 23/1612 – 7 Royal Boulevard

**15. FINANCIAL/ADMINISTRATION**

(i) Bank balances

 (ii) Deed of Easement approval

 (iii) To consider quote for cycle racks

 (iv) Risk assessment

 (v) To appoint internal auditor

 (vi) To review insurance policy

 (vii) To consider quote for water troughs in Oakley Meadows allotments

 (viii) To agree a new bank signatory

 (ix) Passing of following accounts for payment

 Clerk’s salary (March)

 Mr. D. Herbert – play area inspections – await invoice

 Melt Creative Ltd. – website - £90.00

 Haystoun Construction Ltd. – car park – await invoice

 WSP UK Ltd. – car park consultation – await invoice

 Element Tree Care Ltd. – allotment trees – £480.00

 Mrs. C. Hill – expenses (Jan-Mar) – £337.46

 Mr. A. Gandy – repairs to flail mower – await invoice

 Post Office Ltd. – emptying of bin – £32.62

 Freedom Nurseries Ltd. – whips for Oakley Meadows allotments - £239.40

 Mr. C. Brewster – reimbursement for website renewal plus QR codes - £89.65

 Ms. H. Hancox – overpayment of allotment plot - £7.50

**18. DATE OF NEXT MEETING**

 14th March 2024