BISHOP’S TACHBROOK PARISH COUNCIL

**Clerk to the Council: Mrs Corinne Hill**

Gaydon Fields Farm, Gaydon CV35 0HF

Tel: 01926 641220 email: clerk@bishopstachbrook.com

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6th April 2024

Dear Councillor,

You are hereby summoned to an ordinary meeting of Bishop’s Tachbrook Parish Council on Thursday, 11th April 2024 at 7.30pm at St. Chad’s Centre.

Yours faithfully,

Corinne Hill

Parish Clerk

**AGENDA**

**1. APOLOGIES**

**2. PUBLIC SESSION**

**3. DECLARATIONS OF INTEREST**

**4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETINGS (FEBRUARY AND MARCH)**

**5. COUNTY AND DISTRICT COUNCIL MATTERS**

(i) To receive reports

(ii) Vickers Way improvements; update

(iii) Heathcote Primary School; road safety concerns update

(iv) Pedestrian access requirements for the opening of the new school update

(v) Additional parking areas; Kingsley Road and Millway Drive update

(vi) Path to Oakley Wood update

(vii) Footbridge update

(viii) The Asps; maintenance of local green spaces update

(ix) Community access to facilities at Oakley School

(x) Update in respect of funds due for misallocated Parish Precept

(xi) School site visit

(xii) Seven Acre Close play area update

(xiii) Oakley Wood Road – green maintenance

(xiv) Perimeter path maintenance

(xv) Fosse Way/Harbury Lane/Chesterton Road highways work night time closure

**6. CHAIR MATTERS**

(i) To receive report

(ii) Local Plan update

(iii) Engaging with newer parts of the parish update

(iv) Personal security briefings

**7. COUNTRY PARK**

(i) To receive report

**8. SCHOOL**

(i) To receive report

**9. TRAFFIC AND ROAD COMMUNITY SAFETY**

(i) To receive report

(ii) Oakley School update

(iii) Harbury Lane/OWR speed reduction update

(iv) JLR coaches

**10. MANAGEMENT COMPANIES**

(i) To receive report

**11. TECHNOLOGY AND DIGITAL MATTERS**

(i) To receive report

(ii) Increasing community engagement update

**12. CLIMATE CHANGE**

(i) To receive report

(ii) Power for the Bullen Building

(iii) Tree planting

(iv) Promote Eco Fayre, Kenilworth (18 May) and invite Action on Energy to make a presentation to BT residents on actions we can take for a sustainable future.

**13. AMENITIES MATTERS**

(i) To receive report

(ii) Car park on the Meadow update

(iii) Magazine; draft articles update

(iv) Working party update

(v) Communications with Police

(vi) Oakley Meadows allotments; troughs installed

(vii) Meadow allotments; 4 complaints regarding new lock

**14. PLANNING MATTERS**

(i) Planning application 24/0350 – 4 Asps Cottages and land north of Asps Cottages

(ii) Planning notice 23/1805 – Asps Farm, Banbury Road; granted

**15. FINANCIAL/ADMINISTRATION**

(i) Bank balances

(ii) Deed of Easement update

(iii) On-line banking update

(iv) Draft accounts

(v) HMRC end of tax year requirements

(vi) To consider a request for section 137 funding

(vii) Passing of following accounts for payment

Clerk’s salary (April)

Mr. D. Herbert – play area inspections - £200.00

Melt Creative Ltd. Website - £90.00

Haystoun Construction Ltd. – car park - £4,468.79

Post Office Ltd. – emptying of bins – £925.26

Mr. C. Brewster – additional QR codes – £36.20

Mr. A. Omer – refund for allotment plot - £7.50

Mr. P. Gillman – WP expenses plus allotments lock – £28.11

Farm Services Ltd. - £3,252.00

WSP UK Ltd – consultants fee for car park - £4,603.20

Clear Insurance Management Ltd. – annual insurance premium - £1,329.11

WALC – annual subscription – await invoice

**16. DATE OF NEXT MEETING**

9th May 2024